



Requesting Your Medical Records

Protecting your privacy

Requests for release of your records will be processed through the UPMC Medical Records Department (StarMed) as a service provided to Pennsylvania Psychiatric Institute (PPI) through a contract with them. **Please contact (717) 782-3293 for instructions.**

When records are requested, we will provide all the documentation the regulations allow us to release. The Pennsylvania Mental Health Procedures Act § 5100.31 provides mental health facilities (such as PPI) with regulations that they are required to follow to protect the confidentiality of your medical records. This includes requirements for you, in most cases, to sign a release and specify what information can be released to whom. Note in Pennsylvania any patient 14 years and older controls the release of their own records from a mental health facility within the guidelines of this Act. § 5100.33 also details how a patient may have access to their own records. The word "access" in the regulations refers to only the **physical examination** of the record and does not imply physical possession of the record itself or a copy. In the event you wish to review your record with your treatment team please let us know by contacting the Compliance Office at 717-782-2366 and a meeting can be arranged to do so.